

# Rule Change Proposals



1. RCPs accepted by PFHA office from February 1 to April 30, 2025
2. Office review for financial and legal comments done by June 1, 2025
3. Designated Committee review from June through October 2025
4. Presented to the Board of Directors November of 2025
5. Voted on by the Membeship January of 2026

# Approximate Timeline for RCPS

(\*Rules Committee will determine timeline after this meeting)



# Who can submit?

- Active voting member
- A committee
- PFHA staff



# From an active member

- Must be submitted to the Association in writing on or before the date established from time to time by the Rules Committee on the official PFHA Rule Change Proposal form and must comply with requirements stated on the Rule Change Proposal form.

# Forms

[www.pfha.com](http://www.pfha.com)



## Paso Fino Horse Association, Incorporated

1003 Twilight Trail Suite 2, Frankfort, KY 40601 (859) 689-3700 FAX (859) 689-3702 [www.pfha.org](http://www.pfha.org)

### RULE CHANGE PROPOSAL (RCP) FORM

RCP# (Assigned by PFHA):  Date Received:

Brief Title of the RCP:

#### Member Submitting the RCP

PFHA Membership Number:

Last Name:  First Name:

Street Address:

City:  State:  Country:  Zip:

Phone:  Email Address:

Rule Proposal will change Article(s)/Chapter(s)  Section(s):  Page(s):

State the Proposed Rule:

Rationale for the Proposed Rule:

Financial Impact:

If proposed by a Committee, does the decision reflect the majority of the Committee? YES  NO

If proposed by a PFHA staff member, does this have the Executive Director's authorization? YES  NO

PFHA Staff Comments:

Committee(s) Comments:

#### INSTRUCTIONS:

1. For complete instructions on the Rule Change Process, refer to the PFHA Rule Book Chapter One General Rules.
2. Email the completed form to [info@pfha.org](mailto:info@pfha.org)
3. Or Mail the completed form to: Paso Fino Horse Association; 1003 Twilight Trail Suite 2, Frankfort, KY 40601
4. Forms must be postmarked or electronically received by midnight on May 1, 2023

# From a Committee or PFHA Staff

- ❑ Must be submitted to the Association in electronic format
- ❑ If a committee submits a proposed change, the committee chair must represent that the proposed change reflects the decision of a majority of the committee.
- ❑ The Executive Director's authorization is required for a change proposal submitted by PFHA staff.



# Review

- All rule change proposals will be reviewed by the PFHA staff or referred to PFHA legal counsel for the purpose of:
  - reviewing clarity of language and
  - potential for enforceability of the proposed change.
- Any opinion or comments made shall be included as notes and forwarded with the rule change proposal to the Rules Committee.

# Review

PFHA will review each rule change proposal for possible financial impact and so note and forward the rule change proposal to the Rules Committee.



# Rules Committee

May reject a proposal for failure to comply with the requirements of the official form, for lateness, incompleteness, inexact or confusing language, attempts to further amend a rule or rules in effect for less than one (1) year and for any other specified reason at the Rules Committee's discretion.

The proponent of the rejected proposal must be notified in writing by the Rules Committee that the proposal was rejected.

The proponent of a rejected proposal may revise and resubmit the proposal within the time specified by the Rules Committee in its notice of rejection, but the ultimate decision of the Rules Committee to reject a proposal shall prevail, subject only to review and final ruling by the Executive Committee.

# Rule Committee

Will designate review of each rule change proposal by any and all committees of the Association, as the Rules Committee deems appropriate.





# Designated Committees

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Shall review the proposed rule change and make a recommendation to the Rules Committee as to whether the proposed change should be adopted or should not be adopted



# Designated Committees

Can:

- propose an amendment to the proponent of the proposed rule change; however, the proponent is not obligated to accept such recommendation.
- The recommendation of the designated committee shall be noted in the minutes of the meeting of the committee at which the decision was made.

# Designated Committee

- The recommendation shall be forwarded to the Rules Committee for input
- If the proposed rule change is amended after review by a designated committee, if possible, an amended proposal should be resubmitted to a designated committee for 48-hour review and recommendation. If this resubmission occurs, such action shall be noted by the Rules Committee.



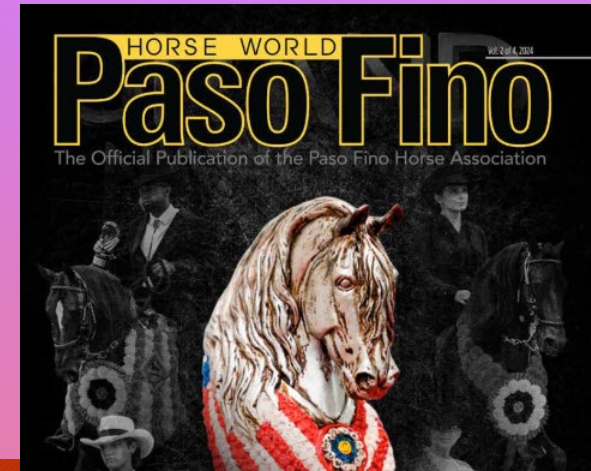
# Presentation to the Board

The Rules Committee shall present all proposed rules to the Board of Directors at a meeting preceding the annual Membership Meeting

The proponent of the change proposal may be present at the board meeting and if present, debate the merit of submission or denial in such manner and within such time frames as the President may establish. The Board may direct the Rules Committee to include a previously rejected rule change proposal.



# Publication



- The Rules Committee shall post all Constitution and rule change proposals in the official PFHA publication no later than the edition of the month preceding the month that contains the date of the Membership Meeting

# Voting

Passage of rule change proposals will be by simple majority.



Passage of changes to the Constitution will be as determined by the Constitution.



The Rules Committee shall be responsible for posting all changes adopted by the membership at the membership meeting to the Constitution and rule book and forwarding in electronic format to the PFHA staff for publication.



# New Rules

- PFHA Staff will upload the new rules to the association's website
- New rulebook will also be printed and available for purchase.
- New rules will go into effect September 1, 2026

